

CONDUCTING A VOTER REGISTRATION DRIVE

This guide provides general information about conducting a voter registration drive in Arkansas.

WHAT IF SOMEONE DOESN'T KNOW IF THEY ARE REGISTERED TO VOTE OR WANTS TO CHECK THEIR REGISTRATION STATUS?



- Go to <https://www.voterview.ar-nova.org/> and select “Registration Information.” Then have the person type in their name and date of birth.
- The registration link will display their political party association (if any), polling place location, and races in which they are eligible to vote.

ON THE APPLICATION:

- Print with Black or Blue ink
- Make sure handwriting is legible
- Ensure all information is complete
- Check for signature—unsigned applications cannot be processed.
- Include a map for rural or homeless residents.

WHAT ABOUT HOMELESS VOTERS?

- You don’t need a permanent shelter to vote.
- When registering voters who are currently experiencing homelessness, a map of the intersection nearest to the area they live should be drawn in Section C of the voter registration form.

<p>If you live in a rural area but do not have a house or street number, or if you have no address, please show on the map where you live.</p> <p>C</p> <ul style="list-style-type: none"> • Write in the names of the crossroads (or streets) nearest where you live. • Draw an “X” to show where you live. • Use a dot to show any schools, churches, stores or other landmarks near where you live and write the name of the landmark. <p>Example</p> <p>Route 12</p> <p>• Grocery Store</p> <p>Woodchuck Road</p> <p>• Public School</p> <p>NORTH ↑</p> <p>X</p>		<p>IDENTIFICATION REQUIREMENTS</p> <p>IMPORTANT: Applicants will be required to verify their registration when voting in person or by absentee ballot by providing a required document or identification card as provided in Arkansas Constitution, Amendment 51, Section 13. If your voter registration application form is submitted by mail and you are registering for the first time, and you do not have a valid Arkansas driver’s license number or social security number, in order to avoid the additional identification requirements upon voting for the first time you must submit with the mailed registration form: (a) a current and valid photo identification form; or (b) a copy of a current utility bill, bank statement, government check, paycheck, or other government document that shows your name and address.</p> <p>D</p>
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HOW DO I REGISTER A NEW VOTER?

1. Ask the person if he/she would like to register to vote.
2. Ask the person if he/she has ever voted or registered.
3. Instruct applicant to “check all that apply” at the top left of the form.
 - a. The check marks are to help you ensure all needed sections are filled out.
 - b. If this is a name or address change, you must fill out the top AND bottom of the application.
4. Once the form is filled out, make sure all required sections are complete.
 - a. **MUST** always complete: Sections 1, 2, 4, 8, 9, 10, and 11
 - b. **IF** the applicant is already registered to vote, but is changing name or address: Sections A, Date of Birth, and B must be complete
 - c. Check the boxes in Section 10 to make sure the applicant responded “Yes” to A and B; and “No” to questions C and D. If marked any other way, the applicant can’t register.
 - d. Check for a signature and date in Section 11.
5. Thank individuals for applying and advise them that they are not fully registered until the county clerk processes their applications. Let them know that you are mailing or delivering their applications for them to the clerk (unless they want to mail their own.) Applicants should call the county clerk’s office if they have not received confirmation in two weeks.
6. Give a friendly reminder to vote on Election Day.

The illustration shows a hand using a blue pen to fill out the top section of an Arkansas Voter Registration form. The form has a header with 'AR KANSAS' and 'USE BLACK INK'. Below the header, there are instructions: 'Check all that apply: This is a new registration. This is a name change. This is an address change. This is a party change.' The form is divided into sections numbered 1 through 5. Section 1 is for 'Last Name' with options for Mr., Mrs., Miss, or Ms. Section 2 is for 'Address Where You Live (See Section C Below) (Rural addresses must draw map.)'. Section 3 is for 'Address Where You Receive Mail If Different From Above'. Section 4 is for 'Date of Birth' and Section 5 is for 'Home & Work'.

The illustration shows a hand using a blue pen to fill out the bottom section of an Arkansas Voter Registration form. The form has a header with 'Month', 'Day', 'Year', and '(H)'. Below the header, there are instructions: 'E-mail Address (Optional)'. The form is divided into sections numbered 7 through 10. Section 7 is for 'E-mail Address (Optional)'. Section 8 is for 'ID Number - Check the applicable box and provide the appropriate number. Arkansas Driver's license number. If you do not have a driver's license provide the last 4 digits of social security number. I have neither a driver's license nor social security number.' Section 9 is for '(A) Are you a citizen of the United States of America and an Arkansas resident?' with options for Yes or No. Section 10 is for '(B) Will you be eighteen (18) years of age or older on or before election day?' with options for Yes or No. Section 11 is for '(C) Are you presently adjudged mentally incompetent by a court of competent jurisdiction?' with options for Yes or No. Section 12 is for '(D) Have you ever been convicted of a felony without your sentence having been discharged or pardoned?' with options for Yes or No. At the bottom, there is a note: 'If you checked No in response to either questions A or B, do not complete this form. If you checked Yes in response to either questions C or D, do not complete this form.' Below the form, there is a box that says 'Please complete the sections below if:'. The form is marked with a large 'M' in the bottom right corner.

TURNING IN VOTER REGISTRATION FORMS

- Take the Completed Forms to the County Clerk’s office. If it is close to the deadline for turning in registration forms then be sure to get a stamp on the forms so they will be processed before the deadline.

IDEAS FOR VOTER REGISTRATION:

- Make it part of your usual process. Add to any forms: “If you are not registered where you now live, would you like to register today?”
- Put up signs announcing that people can “Register to Vote Here.”
- Inform people that they can vote even without a physical address.
- Have outreach workers do voter registration.
- Get volunteers and clients to help.
- Have voting rights materials on hand to give out.

WHAT ABOUT AN INDIVIDUAL CONVICTED OF A FELONY?

- Under Arkansas law, people with a felony conviction may restore their right to vote by proving proof that:
 - They have served all time and supervision (probation or parole); and
 - Have paid all court costs, fees, fines, or restitution.
- Once proof that these conditions have been met is obtained (usually from ADC, DCC, and/or the court clerk), submit the proof to the county clerk where the voter lives.
- When providing proof, the voter will also need to complete a voter registration application and submit it to the county clerk.



NO ID NEEDED AT REGISTRATION:

On the registration form, applicants must:

1. List an Arkansas driver's license or ID number; OR
2. List the last four digits of their Social Security number; OR
3. Mark the box that indicates neither of those is available.

ID WHEN VOTING:

Voters can do any of the following to satisfy Arkansas' voter ID law:

1. A voter without Arkansas or U.S. government issued photo ID can obtain and use a free voter ID card from their county clerk or the Secretary of State.
2. Voters can use a photo ID issued by the U.S. or Arkansas state government if it is expired no more than four years. Valid IDs include: an Arkansas driver's license, photo ID card, concealed carry handgun permit, US Passport, a student ID or employee badge from an accredited state institution, military ID, voter verification card, or public assistance ID that shows a photo of the cardholder.
3. Voters at the polls who do not have ID can cast a provisional ballot. To satisfy the voter ID law, a valid Arkansas ID must be presented at the County Clerk before a provisional ballot can be counted. This must be done by the Monday following the election.
4. Absentee voters must include a copy of their photo ID or present one at the County Clerk to meet the requirements of #2 above alongside the identity affirmation form. The deadline to present the ID is the Monday following any election. Anyone who will be unavoidably absent from the polls on election day can vote absentee.

NOTE: The address listed on your ID should **NOT** be a reason to deny your right to vote. The address associated with your voter registration does **NOT** have to match the address on your ID. You will be required to state your address when you vote so remember or check your mailing address and home or physical address/location used for registration.

For more information about voting rights: www.acluarkansas.org/know-your-rights

To get help from the ACLU of Arkansas: www.acluarkansas.org/get-help