March 6, 2020

Via E-Mail: FOM/ExecAssistant@bop.gov; FOR/ExecAssistant@bop.gov; SCRO/FOIA@BOP.GOV

Federal Bureau of Prisons
Forrest City Low and Medium
1400 Dale Bumpers Road
Forrest City, AR 72335

RE: COVID-19 Request for Public Information

Dear Forrest City Low and Medium Prison Personnel:

We are writing to request public records under the federal Freedom of Information Act seeking information concerning how the Bureau of Prisons is protecting the health of people in your custody and of those who work in the prisons in Arkansas. We also urge you to immediately develop evidence-based and proactive plans for the prevention and management of COVID-19 in the BOP prisons.

We are reaching out to you because people in prisons are highly vulnerable to outbreaks of contagious illnesses. They are housed in close quarters and are often in poor health. Without the active engagement of administration, they have little ability to inform themselves about preventive measures, or to take such measures if they do manage to learn of them.

We ask that you reach out to the Arkansas Department of Health to develop plans for prevention and anticipation of addressing the virus in the prison system. This is an urgent matter. Having an appropriate, evidence-based plan in place can help prevent an outbreak and minimize its impact if one does occur. Not having one may cost lives.

The plan should be developed collaboratively by your facilities and the Arkansas Department of Health, as well as federal resources. However, with support from the ACLU National Prison Project, we’ve identified some of the critical issues that must be addressed, including:

- **Education of the people in your custody:** People housed in the prisons need to be informed about the virus and the measures they can take to minimize their risk of contracting or spreading the virus. They must be educated on the importance of proper handwashing, coughing into their elbows, and social distancing to the extent they can. Information about the spread of the virus, the risks associated with it, and prevention and treatment measures must be based on the best available science.

- **Education of the staff:** Correctional, administrative, and medical staff all must be educated about the virus to protect themselves and their families, as well as the people in their custody.
• **Staffing plans:** Regardless of how many staff stay home because they are sick, the prisons will have to continue functioning. There must be a plan for how necessary functions and services will continue if large numbers of staff are out with the virus.

• **Staffing plans for services provided by prisoners:** Many tasks in prisons, such as food preparation and basic sanitation, are performed by prisoners. The plans for an outbreak must also address how necessary tasks performed by prisoners will continue if large numbers of prisoners are ill.

• **Provision of hygiene supplies:** The most basic aspect of infection control is hygiene. There must be ready access to warm water and adequate hygiene supplies, both for handwashing and for cleaning.

• **Screening and testing of the people in your custody:** The plan must include guidance, based on the best science available, on how and when to screen and test people in your facilities for the virus.

• **Housing of persons exposed to the virus:** The plan must describe how and where people in the prison system will be housed if they are exposed to the virus, are at high risk of serious illness if they become infected, or become sick with it. *This should not result in prolonged, widespread lockdowns.* Any lockdowns or interruptions in regular activities, such as exercise or visits and phone calls with families or attorneys, should be based solely on the best science available and should be as limited as possible in scope and duration.

• **Treatment:** Courses of treatment must be evidence-based, available immediately, and in compliance with scientifically based public health protocols.

• **Vulnerable Populations:** The plan must provide for additional precautions for those who are at high risk of serious illness if they are infected, such as pregnant women and people with chronic illnesses, compromised immune systems, or disabilities, and people whose housing placements restrict their access to medical care and limit the staff’s ability to observe them.

• **Data collection:** The collection of data regarding COVID-19 will be part of the public health response. As with any contagious disease, data collection is critical to understanding and fighting the virus. The prison system must be part of this process. The same information that is tracked in the community must be tracked in the prisons.

Please provide us with all public records that indicate the status of affairs with respect to the foregoing matters. We would appreciate receiving those records electronically. We can be reached by email to holly@acluarkansas.org and beka@acluarkansas.org.

Please also consider issuing information publicly concerning BOP’s plans for preventing and addressing COVID-19.

Thank you for your attention to this matter, and we look forward to hearing back from you soon.

Sincerely,

Holly Dickson